

TOWN OF ORANGE
SELECTBOARD MEETING MINUTES
Monday, November 24, 2025 – 6:00 PM
Orange Town Complex

In Attendance:

- Selectboard: Steve Simpson, Chair, Kevin Wilson, Kristin Paya
- Diane Hallenbeck, Town Clerk
- Bill Crowther, Treasurer
- Clark Agnew and Rod Coranado (Budget Discussion Only)

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1. Call Meeting to Order - Steve called the meeting to order at 6:01 PM.
 2. Approve Agenda - Kevin moved to approve the agenda. Kristin seconded. All in favor.
 3. Approve Prior Meeting Minutes - Minutes from November 10th reviewed. Kevin moved to approve; Steve seconded. No corrections. All in favor.
 4. Steve reminded everyone of meeting rules to refer all public questions to him

5. Agreement with Town of Washington

- Diane drafted an agreement letter. Kevin wants to bring the agreement to the Washington Town Board and document shelving with photos.
- Motion to approve the document: Kristin moved, Steve seconded.
- Kevin will present the document and take photos.
All in favor.

6. Town Hall Use Discussion

Topics discussed:

- Updated rental fee set to \$150 per day regardless of hours used.
- \$200 refundable deposit, paid by cash or card.
- No checks accepted, except for the church as a standing exception.
- 30-day limit for cash deposit pickup, then relinquish to town.
- Effective January 1.
Kristin moved to approve the policy updates. All in favor.
Diane will write and post the updated policy.
- Church wants to purchase padded chairs and remove their old chairs from town hall. Town can use padded chairs. Board is agreeable.

6. Warrants / Payroll

- Kevin moved to approve accounts payable; Steve seconded.
 - Missing receipts: \$6.39 for diesel for the pressure washer.
 - All in favor.
- Kevin moved to approve payroll 11/10/2025 and 11/24/2025; Steve seconded.
 - All in favor.

7. Treasurer's Report

- Bank access token maybe needed in response to new phone system.

8. Road Commissioner's Report (RC Report)

- Truck repairs ongoing

- Crew has been coming in early for sanding.
- Using granite sand on all roads except blacktop.
- Issue with Allstate Asphalt (formerly, Hutchins) regarding Tucker roadside material cleanup—They will call to schedule a time to meet and look at the road. Discussion about recent paving:
 - Possibly paved in temperatures too cold.
 - Material very porous

Garage Notice:

- Website will note that the garage is not open to the public; appointments are required.
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9. Town Clerk Report

- Annual report submissions requested by December 19th.
 - Phone polling/postcard mailing discussed; mailing town report costs approx. \$4,100.
 - Online survey regarding newsletter
 - Diane will contact printers for update on quotes for town report.
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10. Public Comment

- Car accident reported on Reservoir Road; caller blamed slippery roads.
 - Kevin stated the road was not slippery; driver's steering locked, causing loss of control and the driver is okay.
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11. Budget Discussion

- Cemetery - Clark questioned category differences between expenditures and revenue. Bill explained plans to reorganize journal entries for clarity. Bill to meet with cemetery commissioners and discuss budget in detail.
- Discussion regarding moving excess funds forward to next year.
- Proposal to include mowing numbers in the annual report by Dec. 31.
- Need RFP for mowing soon.
- Line items on budget discussed.

Adjournment – 8:30 PM

12. Executive Session to begin at 8:30 PM

For legal matter under Vermont statute.

Next meeting: December 8, 2025