

TOWN OF ORANGE
SELECTBOARD MEETING MINUTES
April 30th, 2025

The **Special** Meeting of the Town of Orange Selectboard was called to order in person by SB Chair Steve Simpson at 8:10am in the Town Clerk's Office at Orange, Vermont. In attendance were Selectboard Members Steve Simpson, Kevin Wilson, and Kristin Paya. Also in attendance were John McNeil, Chelsea Magwire, Diane Waters, and Darlene Kelly (NEMRC).

Approve Agenda

SB Member Paya moved to approve the agenda as printed. SB Chair Simpson seconded.

NEMRC Training

- * Ms. Kelly discussed with the Board what the Town currently has for cash on the balance sheet, what is currently owed in delinquent taxes, and that the reconciliation is nearly complete.
- * Discussion occurred regarding the Town's contract with NEMRC for financial services.
- * The budget was discussed, especially pertaining to the Highway Fund being currently in balance, what was budgeted for Highway salaries, raises, and overtime, and what was budgeted for various roads. Also discussed were apparent discrepancies in the budget and how to mitigate that, reserve funds, and what the Town was to receive in FEMA funding.
- * Ms. Kelly recommended to the Board that they watch financials closely over the next few months and then utilize best practices while budgeting for FY2026.
- * Discussion occurred regarding the coding of bills, General Ledger line items, and the importance of the Board receiving a monthly budget status report.

Adjournment

The meeting was adjourned at 10:03am by motion of SB Chair Simpson and second by SB Vice Chair Wilson.

Respectfully submitted,
Chelsea E. Magwire, Town Clerk