

TOWN OF ORANGE
SELECTBOARD MINUTES

September 9, 2024

Present: Steve Simpson, Kevin Wilson, Wayne Symonds
Diane Waters, Interim Town Clerk

Guests: Chelsea Magwire, Michael Raboin Jr., Lisa Woodworth, Gary Eggleston, Lee Cattaneo,
Sheila Stone, Tim Stone, Kristin Paya, Jim Wild, Rod Coronado, John McNeil, Eric Holmgren

1. 6:00 - Call Meeting to Order: Chair Simpson called the meeting to order at 6:07 p.m.
2. 6:01 - Approve Selectboard Minutes: On a motion by Symonds, seconded by Wilson, the board voted unanimously to approve the August 26, 2024 selectboard minutes.
3. 6:05 - Approve Agenda: On a motion by Wilson, seconded by Symonds, the board voted unanimously to approve the agenda with no changes.
4. 6:10 - Introduce and Appoint New Town Clerk: Simpson introduced Chelsea Magwire as the new Town Clerk. Magwire was the former Assistant Clerk for the Town of Berlin. On a motion by Symonds, seconded by Wilson, the board voted unanimously to appoint Chelsea Magwire as Town Clerk for the remainder of this year. Simpson explained that the Treasurer position is still open and that NEMRC will continue to assist us.
5. 6:20 - Cemetery Commission Policy Update: Commissioners Rod Coronado and Mike Raboin explained the minor changes made to the Cemetery Investment Policy. The goal is to build up the Perpetual Care funds to use for future expansion of the Brook Haven Cemetery. Symonds suggested Article 3 and 5 be changed to reflect both the Town Clerk and the Town Treasurer. Coronado will make these minor changes, and Simpson said it will be on the next selectboard meeting agenda. There was a question of where the cemetery land's property line was near the town forest property.
6. 6:25 - Road Commissioner's Report: Wilson reported –
 - Cutler Corner Road work is done and looks good. Still waiting for hydraulic study.
 - Reservoir Road work is done. Discussion followed on possibly installing overflow culverts up on the dry part.
 - Riddel Pond Road – all set to put in 11'8" culvert which will require raising the road 3'-3 ½' instead of 5'. ARPA funds will pay for the culvert.
 - Grader is down but grading will begin soon; the part should be in tomorrow.
 - Ditching will be done Friday on Smith Road.

- Signs were stolen over the weekend. The highway department needs more work zone signs; Symonds suggested barricades also. Simpson said they can be purchased through one of our grants.

7. 6:40 - FEMA: Simpson said he has filed for assistance now that Orange County has qualified for funds. FEMA officials will be in contact with him in a few weeks to meet with Simpson and Town Clerk Magwire.
8. 6:45 - Grants Update: Simpson reported --
 - He has received a time extension for the Park & Ride grant to December 2026.
 - There is no extension for the tree cutting and sign grant which needs to be completed by December 31, 2024. Wilson stated the crew will be marking trees tomorrow on Trickle Brook 300' up to create better vision around the corner. Curve signs will be installed at the other roads.
 - Gazebo funds have been received.
 - 3rd installment money for July 2023 flood have been received.
 - \$1,100 received for the 2023 PACIF grant.
 - It was questioned if signs for the Recreation Board's upcoming coin drop could be purchased thru one of the grants. Simpson said yes if needed for safety concerns. He stated he checked with VLCT about insurance coverage for the coin drop and was advised only the actual Recreation Board members would be covered. He will check to see if the coin drop can be covered under a "1-time event" insurance coverage.
9. 6:55 - Warrants/Payroll: On a motion by Symonds, seconded by Wilson, the board voted unanimously to approve the Payroll Warrants with the end dates of 8/31 and 9/7. On a motion by Symonds, seconded by Wilson, the board voted unanimously to approve the 9/7 Accounts Payable Warrant.
10. 7:05 - Budget: Wilson stated the Highway Fund budget will be over because of repairs totaling \$10,000 to the 2019 International truck. Symonds requested a work session with NEMRC be scheduled. Sheila Stone expressed concern that the Legal Fees account is so far over-budget. Discussion followed on reconciling 2022 and 2023 by November so accounts can then be audited.
11. 7:15 - Use of \$10,000 Public Assistance Grant: Some ideas discussed included hiring the Barre Town vactor to clean out driveway culverts to pre-paying heating oil for residents in need. Because the grant must be used by December 31, 2024, Simpson encouraged ideas and will put it on the next Selectboard meeting agenda.
12. 7:20 - Public Comments: Discussion followed on stone dumped and left in the travel portion of George Street, roadside mowing, ditching, grading Prechtl Road, reporting to ACO about damage done to Gary Eggleston's garden by neighbor's goats, and Tucker and Reservoir Roads improvements.

13. 7:35 - Adjourn: On a motion by Symonds, seconded by Wilson, the board voted unanimously to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Diane Waters, Interim Town Clerk