

TOWN OF ORANGE

SELECTBOARD MEETING MINUTES

Monday, March 13, 2023 – Town Clerk’s Office

Re-Organizational Meeting

Present: Selectboard – Samantha Lefebvre, Sheila Stone, Kevin Wilson
Town Clerk Angela Eastman, Assistant Clerk Diane Waters, Road Foreman John Barnes,
ACO Michele Boyer
Guests - Tim Stone, Dustin Comstock

Eastman called the meeting to order at 6:00 p.m.

Agenda revisions: None

Selectboard meeting minutes approval:

A motion was made by Lefebvre to approve the February 13, 2023 minutes as drafted. Stone abstained. Wilson was not a Selectboard member at the time of that meeting.

On a motion by Lefebvre, seconded by Stone, the board voted to approve the February 27, 2003 minutes. Stone was present for that meeting up to “Old Business”. Wilson was not a Selectboard member at the time of that meeting.

On a motion by Lefebvre, seconded by Stone, the board voted to approve the 2023 Town Meeting minutes. Stone was present for that meeting up to Article 7. Wilson was not a Selectboard member at the time of that meeting.

Re-Organization:

On a motion by Stone, seconded by Wilson, the board voted unanimously to appoint Lefebvre as *Selectboard Chair*.

On a motion by Wilson, seconded by Lefebvre, the board voted unanimously to appoint Stone as *Selectboard Vice Chair*.

There was general discussion on the duties of *Road Commissioner*. Barnes stated Wayne Simmons has requested information on the position. Mr. Stone and Mr. Comstock also both expressed interest in the position. Lefebvre tabled action on the appointment of Road Commissioner and requested it be warned for executive session at the next meeting.

On a motion by Lefebvre, seconded by Stone, the board voted unanimously to appoint John Barnes as *Road Foreman*.

On a motion by Lefebvre, seconded by Stone, the board voted unanimously to appoint Eric Holgrem as *Emergency Preparedness Officer*.

On a motion by Lefebvre, seconded by Stone, the board voted unanimously to appoint Michele Boyer as *Animal Control Officer*.

On a motion by Lefebvre, seconded by Stone, the board voted unanimously to appoint Michele Boyer as *Pound Keeper*.

On a motion by Lefebvre, seconded by Stone, the board voted unanimously to appoint Lee Cattaneo as *CVRPC Representative*.

On a motion by Lefebvre, seconded by Stone, the board voted unanimously to appoint Emily Ruff as *Energy Coordinator*.

On a motion by Lefebvre, seconded by Stone, the board voted unanimously to appoint Michele Boyer as *Health Officer*.

On a motion by Lefebvre, seconded by Stone, the board voted unanimously to appoint Emily Ruff as *Deputy Health Officer*.

On a motion by Lefebvre, seconded by Wilson, the board voted unanimously to appoint Lee Cattaneo as *CVTA Representative*.

On a motion by Lefebvre, seconded by Wilson, the board voted unanimously to appoint Emily Ruff as *Recreation Committee Chair*.

On a motion by Lefebvre, seconded by Wilson, the board voted unanimously to appoint Angela Eastman as *Green Up Chair*.

On a motion by Lefebvre, seconded by Wilson, the board voted unanimously to appoint John McNeil as *Delinquent Tax Collector*.

On a motion by Lefebvre, seconded by Wilson, the board voted unanimously to appoint John Barnes as *Tree Warden*.

On a motion by Lefebvre, seconded by Stone, the board voted unanimously to *schedule selectboard meetings* on the 2nd and 4th Mondays at 6:00 p.m.

On a motion by Lefebvre, seconded by Wilson, the board voted unanimously to appoint Lee Cattaneo as *CVSWMD member*.

Guests Speakers/Public Comments: None

Town Treasurer Report:

a) On a motion by Lefebvre, seconded by Stone, the voted unanimously to approve the payroll warrants of March 4, 2023 and March 11, 2023. On a motion by Lefebvre, seconded by Wilson, the board voted unanimously to approve the March 11, 2023 AP warrant and to edit the amount due to the Orange County Sheriffs Department (the amount of \$52 to be removed making the total \$598) because of some roads not being in Orange.

b) Eastman gave a review of General Fund revenues. The town has been getting VHFA payments, are half-way through recording feeds, and the upcoming dog clinic will raise dog fees. With the Highway Fund, the propane for the generator is over budget because of power being off during the December storm and more should be budgeted next year. Barnes stated overtime cost should be increased also because of higher wages. Lefebvre requested the board review the budgets at the April meeting.

c) Eastman requested the review of journal entries be tabled.

Town Clerk Report:

- Eastman complimented Waters on her detailed work.
- Rabies Clinic is scheduled for March 15.
- Ruff is working with the Planning Commission for grants.
- Guy Rock, from George Street, is being targeted by individuals and he has filed reports with the VSP. VSP responded by saying the town should put more money aside for police protection.
- CPR and First Aid training is scheduled for Monday, March 27 at 5:00 p.m. The selectboard will move their Monday meeting to Tuesday, the 28th at 6:00 p.m.

Town Garage Report:

- Barnes and Eastman reported on the pothole filling demonstration done by Louis Moote. There was discussion on whether it will be beneficial to the town at the present time or if we should wait to see how effective the product is.
- Barnes stated he is meeting with Gretchen re: John Deere grader.

Old Business:

The Animal Control Ordinance was discussed with Boyer. Boyer stated the ordinance looked ok but questioned if a timeframe should be added to section (d) re: dogs barking continually. Lefebvre stated she did not feel a timeframe should be included. Lefebvre stated the public hearing for this ordinance and the other pending ordinances should be held at the same time.

New Business:

- a) Permission was granted authorizing Lee Youngman to engage Sullivan & Powers to complete the audit. The board will consider S&P as a sole source provider this year for that service.
- b) Lefebvre signed a letter to the school district re: changing the date of the annual school district meeting.

Stone left the meeting at 8:04 p.m.

- c) Lefebvre signed the attachments to the Town Highway Grant.
- d) Lefebvre signed the Annual Financial Plan for Highways.
- e) Lefebvre signed the PACIF grant for specific garage equipment.
- f) On a motion by Lefebvre, seconded by Wilson, the board voted to reimburse George & Heather Hood for \$30 for their mailbox damaged by the town plow.

- g) On a motion by Wilson, seconded by Lefebvre, the board voted to authorize Lefebvre to sign payroll warrants on off-meeting weeks. The office will email the warrants to Lefebvre for her signature.

Other Business: None

Adjournment: On a motion by Lefebvre, seconded by Wilson, the board voted to adjourn the meeting at 8:22 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Waters".

Diane Waters, Assistant Town Clerk