

SELECTBOARD MEETING MINUTES

Monday, January 9, 2023 6:00 p.m. Orange Town Clerk's Office

Selectboard Present:

Emily Ruff-Selectboard Chair, Samantha Lefebvre-Selectboard Vice-Chair, and Sheila Stone-Selectboard Member

Others Present:

John Barnes-Road Foreman, Angela Eastman-Town Clerk/Treasurer, Diane Waters-Assistant Town Clerk/Assistant Town Treasurer, Michele Boyer-Animal Control Officer, Kevin Wilson-Resident, Chris Liff-Resident and Carl Demrow-District 1 Representative.

Call meeting to order/pledge of allegiance:

At 6:00pm Selectboard Chair, Emily Ruff, called the meeting to order.

Consider approving agenda/agenda revisions:

Mrs. Eastman added a discussion regarding journal entries and also added guest speakers Representative Carl Demrow and Resident Chris Liff. Ms. Ruff added a discussion regarding 2023 budget and asked to schedule a 2023 budget follow up meeting.

Consider approving minutes from 12/12/2022, 12/15/2022, 12/19/2022, 12/27/2022 and 01/04/2023-(2 meetings):

The selectboard minutes dated 12/12/2022 were reviewed. Ms. Ruff made a motion to approve the minutes as revised and Mrs. Lefebvre seconded. The motion passed 3-0.

The selectboard minutes dated 12/15/2022 were reviewed. Mrs. Lefebvre made a motion to approve the minutes as revised and Mrs. Stone seconded. The motion passed 3-0.

The selectboard minutes dated 12/19/2022 were reviewed. Mrs. Lefebvre made a motion to approve the minutes as revised and Mrs. Stone seconded. The motion passed 3-0.

The selectboard minutes dated 12/27/2022 were reviewed. Ms. Ruff made a motion to approve the minutes as revised and Mrs. Lefebvre seconded. The motion passed 3-0.

The selectboard minutes dated 01/04/2022(5:30 mtg) were reviewed. Ms. Ruff made a motion to approve the minutes as drafted and Mrs. Stone seconded. The motion passed 3-0.

The selectboard minutes dated 01/04/2022(6:00 mtg) were reviewed. Ms. Ruff made a motion to approve the minutes as drafted and Mrs. Stone seconded. The motion passed 3-0.

Guest Speakers:

Mr. Liff presented to the Selectboard an issue with a boundary line. Mr. Demrow introduced himself to the Selectboard and discussed that he is the new district Representative in the State of VT.

Town Treasurer Report:

Approve warrants-Payroll and Accounts Payable:

Mrs. Eastman, Town Treasurer, presented the Selectboard with the payroll warrants and the accounts payable warrants for review. On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, the accounts payable warrant was approved as presented. All in favor. On a motion made by Ms. Ruff and seconded by Mrs. Stone, the payroll warrant was approved as presented. All in favor.

Review Current Budget

Mrs. Eastman reviewed the budget with the Selectboard.

Approve journal entries for December

Mrs. Eastman reviewed the journal entries for December with the Selectboard. On a motion made by Ms. Ruff and seconded by Mrs. Stone, the journal entries were approved for the month of December. All in favor.

Town Clerk Report

Mrs. Eastman gave a Town Clerk report.

Road Foreman Report

Mr. Barnes gave a report and a brief discussion was held regarding the road conditions and vehicles in the roadway on Senecal Rd.

Old Business:

Review Animal Control Ordinance

This was discussed amongst the Selectboard, animal control officer and others present and edits were made. The final review will happen at a later date.

Discuss Gazebo Repairs:

Mrs. Eastman discussed the gazebo repairs and advised the Selectboard that she had put in a claim with our insurance company and is in the process of obtaining quotes.

Discuss Fireworks Permits:

This was discussed amongst the Selectboard members and will continue at a later meeting. One permit was issued. On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, the fireworks permit for Mr. Andrew McNamara was approved.

Discuss 2023 Budget Items:

This discussion will continue on January 17, 2023 at a dedicated budget meeting

New Business

Adding Assistant Town Clerk/Assistant Treasurer as bank signer

Mrs. Eastman discussed adding Ms. Waters as a bank signer. She explained that the paperwork would come via DocuSign to the Selectboard Chair and she would sign off on it. On a motion made by Mrs. Lefebvre and seconded by Mrs. Stone, the Selectboard approved Ms. Ruff to approve the DocuSign documents from M&T bank to add and remove signers. All in favor. On a motion made by Ms. Ruff and seconded by Mrs. Stone to remove Ms. Youngman as a bank signer

Sign Certificate of Highway Mileage

The Selectboard reviewed and signed the Certificate of Highway Mileage for the year 2023 with no changes noted.

Discuss having another ARPA Meeting

This was discussed amongst the Selectboard members and it was recommended that yes, the ARPA advisory committee have another meeting. Mrs. Eastman will advise Ms. Youngman to schedule one.

On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, a 5-minute recess was called at 8:12pm

Other Business:

Executive Session: 1 V.S.A. § 313(a)(3) to discuss the employment or evaluation of a public employee

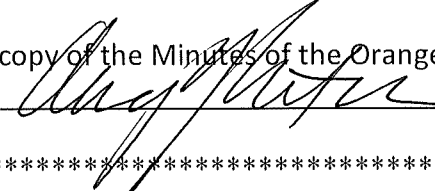
At 8:15pm on a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, the Selectboard moved into Executive Session: 1 V.S.A. § 313(a)(3) to discuss the employment or evaluation of a public employee.

On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, the Selectboard exited Executive Session at 9:00pm.

Adjournment:

On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, the Selectboard adjourned at 9:00pm.

Respectfully submitted,
Angela Eastman, Town Clerk

The foregoing is a true copy of the Minutes of the Orange Selectboard Meeting.
A True Record. Attest,  Town Clerk
