

SELECTBOARD MEETING MINUTES

Monday, May 9, 2022 6:00 p.m. Orange Town Hall

Selectboard Present:

Emily Ruff-Chair, Samantha Lefebvre-Selectboard Vice Chair, and Sheila Stone-Selectboard Member

Others Present:

Angela Eastman-Town Clerk, John Barnes-Road Foreman, Tyson Chouinard-Pike Industries, Lee Youngman-Treasurer, Jimmy Murphy-Washington Sno-Flyers. Andre Dessureau-Washington Sno-Flyers, Chad Spencer-Resident, Sarah Field-Resident, Kyle Bellavance-Contractor, Nathan Gage-Resident, Tim Stone-Resident and Kevin Wilson-Resident.

At 6:00p.m. the meeting was called to order by Selectboard Chair Emily Ruff and Ms. Ruff led the audience members in the pledge of allegiance.

Consider approving agenda/agenda revisions:

- a.) Ms. Ruff asked to add an Executive Session Executive Session 1 V.S.A §313(a)(3) to discuss the appointment or employment or evaluation of a public officer or employee.
- b.) Ms. Ruff asked to add a discussion regarding hiring road crew.
- c.) Ms. Ruff asked to table 3 (three) agenda items as noted below.

Consider approving minutes:

The selectboard minutes dated 04/11/2022 were reviewed. Ms. Ruff made a motion to approve the minutes with amendments noted and Mrs. Stone seconded. The motion passed 3-0.

The ARPA minutes dated 04/18/2022 were reviewed. Ms. Ruff made a motion to approve the minutes with amendments noted. Mrs. LeFebvre seconded. The motion passed 3-0.

The selectboard minutes dated 04/18/2022 were reviewed. Ms. Ruff made a motion to approve the minutes as written. Mrs. Lefebvre seconded. The motion passed 3-0.

The selectboard minutes dated 04/24/2022 were reviewed. Ms. Ruff made a motion to approve the minutes as written. Mrs. Lefebvre seconded. The motion passed 3-0.

The selectboard minutes dated 04/25/2022 were reviewed. Mrs. Lefebvre made a motion to approve the minutes with amendments noted. Ms. Ruff seconded. The motion passed 3-0.

Guest Speakers/Public Comment:

Mr. Chad Spencer addressed the board regarding the health complaint that he received from the Health Officer regarding excess debris on his property.

Mr. Brian Farnham, and Mr. Dessureau asked the Selectboard for permission to repair one of the bridges on the Notch Trail. On a motion made by Ms. Ruff and seconded by Mrs.Lefebvre, permission was given to repair the bridge on the Notch trail. All in favor.

Ms. Field discussed her property located on Preston Rd regarding the excess dirt on the sides of her field. There will be a site visit at a later date regarding this.

Town Treasurer Report:

Review and sign payroll and accounts payable warrants:

Town Treasurer, Lee Youngman presented the Selectboard with the payroll warrant and the accounts payable warrant for review. On a motion made by Ms. Ruff and seconded by Mrs.Lefebvre, the payroll warrant and

accounts payable warrants were approved. All in favor.

Review Current Budget:

This was reviewed and discussed by the Selectboard. On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, they authorized the town treasurer to spend over on line 02-6-10-11.00 overtime for Highway Crew. All in favor.

Approve Journal Entries for April:

On a motion made by Ms. Ruff and seconded by Mrs. Stone, the April journal entries were approved. All in favor.

Discuss current banking relationships/explore options:

This was tabled until a later date.

Consider approving loan request to purchase 2022 medium duty truck:

On a motion made by Ms. Ruff and seconded by Mrs. Stone, the Selectboard authorized the Town Treasurer to proceed with the loan for \$78,885.00 from People's Bank at the rate of 2.75% for a term of 5 years. All in favor.

On a motion made by Ms. Ruff and seconded by Mrs. Stone, the Selectboard authorized to use the Highway Equipment Fund Balance to cover the \$3,513.00 shortfall due to the increase in price. All in favor.

ARPA update/Review ARPA expenditure process:

This was tabled until a later date.

Town Clerk Report:

Mrs. Eastman gave a report from the Town Clerk's Office. She stated that Green Up was success. She reviewed that we should be hearing soon regarding the Better Back Roads grant. She reported that the new flagpole is on order and has been donated by a generous resident. Mrs. Eastman also noted that she will be applying for a PACIF grant to purchase new road signs for roadside work.

Town Garage Report:

Mr. Barnes updated the Selectboard on his progress with grading. He discussed that the new truck was going to be in the Municipality Expo on Wednesday.

Old Business:

Review hiring Road Crew

The Selectboard discussed the road crew position. On a motion made by Ms. Ruff and seconded by Mrs. Stone, the Selectboard offered the position to Edward Lapan. All in favor. Mr. Barnes, Road Foreman will contact Mr. Lapan.

Review LHMP draft contract

The LHMP contract was reviewed by the Selectboard and signed by Ms. Ruff. On a motion made by Ms. Ruff and seconded by Mrs. Stone, the LHMP contract was approved and signed. All in favor.

Review Town Hall quotes

Ms. Eastman stated that she has contacted 8 (eight) companies that she has contacted and only one has contacted her back. We will discuss this at a later date.

Review OWL projection

The Selectboard reviewed the new projector recommendation as set forth by Mr. McNeil. On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, we will purchase the \$479 projector.

Open, review and award paving bids

The bids were opened and read aloud. The bids were as follows:

Pike Industries: \$181,781.25-****bid winner****

J. Hutchins, Inc.: \$191,059.83

FW Whitcomb: \$205,030.00

Green Mountain Paving and Sealcoating: \$210,259.40

Xtreme Paving and Grinding: \$230,697.70

On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, the paving contract was awarded to Pike Industries. All in favor.

Open, review and award mowing bids

The RFP was read by Mrs. Eastman and the bid was opened and read aloud. There was only (1) one mowing bid to open. The bid was as follows:

John Barnes Logging and Mowing: \$11,000-2022, \$11,500-2023 and 12,000 2024****bid winners****

The winning bid was awarded to John Barnes Logging and Mowing for a term of three years.

VOSHA update:

Ms. Eastman updated the board regarding the VOSHA complaints. She stated that her and Mr. Barnes were met with Mr. Richard Wobby from AGCVT to discuss traffic signs and flagging as a result of the recent VOSHA complaints. Mrs. Eastman stated that as soon as the town hires a new road crew member, the road crew will attend flagger training.

Review Beard Rd. gate/lock

This was tabled until a later date.

New Business:

Reappoint Town Treasurer:

The Selectboard discussed the reappointment of the town treasurer for a term of 1(one) year. On a motion made by Ms. Ruff and seconded by Mrs. Stone, the Selectboard reappointed the town treasurer for a term of 1(one) year. All in favor. On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, the Selectboard changed the treasurer job description to read that the treasurer will report directly to the Selectboard. All in favor.

Discuss Town Clerk building:

Ms. Eastman briefed the Selectboard regarding the condition of the Town Clerk's building. She stated that when the concrete was being poured for the new entryway, the concrete people noticed that the sill was rotten and has rotted up the side of the building. The Selectboard noted this and will discuss this at a later date.

Other Business:

Executive Session

On a motion made by Ms. Ruff and seconded by Ms. Lefebvre, the Selectboard moved into executive session at 9:00pm. All in favor.

On a motion made by Ms. Ruff and seconded by Ms. Lefebvre, the Selectboard exited executive session at

9:34pm. All in favor.

Adjournment:

On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, the Selectboard adjourned at 9:34pm.

Respectfully submitted,
Angela Eastman, Town Clerk

The foregoing is a true copy of the Minutes of the Orange Selectboard Meeting.

A True Record. Attest,  _____, Town Clerk
