**SELECTBOARD MEETING MINUTES**

Monday, March 28, 2022, 6:00 p.m. Orange Town Hall

**Selectboard Present:**

Samantha Lefebvre-Selectboard Vice Chair, and Sheila Stone-Selectboard Member

**By Phone:**

Emily Ruff-Selectboard Chair

**Others Present:**

Angela Eastman-Town Clerk, John Barnes-Road Foreman, Lee Youngman-Treasurer, Kevin Wilson-Resident and Tim Stone-Resident.

At 6:00 p.m. the meeting was called to order by Vice Chair Samantha Lefebvre.

**Consider approving agenda/agenda revisions:**

Ms. Ruff asked to remind people about the ARPA meeting.

Mrs. Eastman asked to give and update on the roads.

**Guest Speaker:**

Sheriff Bill Bohnyak and Captain Scott Clouatre were present for the meeting. Sheriff Bohnyak spoke regarding patrol services in town and advised us that he would have his deputies patrol every road. He left stat sheets with Mrs. Eastman which he will provide monthly to the town.

**Town Treasurer Report:**

Review and sign warrants:

On a motion made by Mrs. Lefebvre and seconded by Mrs. Stone, the payroll warrant and accounts payable warrants were approved. All in favor.

Review Current Budget:

This was reviewed and discussed by the Selectboard.

Consider adding John Barnes as an authorized user on the town's credit card with People's United and having a card issued in his name

This was discussed by Ms. Youngman. On a motion made by Mrs. Lefebvre and seconded by Mrs. Stone, the Selectboard authorized adding John Barnes as an authorized user with his own card with a $500 limit. All in favor.

**Other Business:**

Appoint the following positions:

 Emergency Management Director/Emergency Preparedness Officer

 On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, Mr. Holmgren was nominated as the Emergency Management Director/Emergency Preparedness. All in favor.

 Energy Coordinator

On a motion made by Mrs. Lefebvre and seconded by Ms. Ruff, Ms. Perreault was nominated as the Energy Coordinator. All in favor.

 Delinquent Tax Collector

On a motion made by Mrs. Lefebvre and seconded by Ms. Ruff, Mr. McNeil was nominated Delinquent Tax Collector. All in favor.

 Civil Defense Director

 On a motion made by Mrs. Lefebvre and seconded by Mrs. Stone, Ms. Ruff was nominated Civil Defense Director. All in favor.

 Tree Warden

 On a motion made by Mrs. Lefebvre and seconded by Mrs. Stone, Mr. Barnes was nominated Tree Warden. All in favor.

 CV Fiber Alternate

 This was tabled until Mrs. Lefebvre can speak to the CV Fiber delegate regarding this.

Review paving bid

This was discussed by the Selectboard members. Mrs. Lefebvre would like the bid to include what type of material will be used. Mrs. Eastman and Mr. Barnes will contact FW Whitcomb and get specifications and redo the bid and bring it to the next Selectboard meeting.

Review and approve mowing bid

On a motion made by Mrs. Lefebvre and seconded by Mrs. Stone, the mowing bid was approved. All in favor. The mowing bid will be placed in the newspaper.

Review Road Foreman job description

On a motion made by Mrs. Lefebvre and seconded by Mrs. Stone the job description was approved. All in favor.

Discuss Tucker Rd Grant

On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre, the Tucker Rd grant was approved and signed. All in favor.

Discuss LEMP

This was reviewed by the Selectboard and will be brought for further signature at the next meeting

Revise Selectboard Rules of Procedure with updated time

This was signed by the two present Selectboard members and will be electronically signed by Ms. Ruff.

**Other Business:**

Executive Session

On a motion made by Ms. Ruff and seconded by Ms. Lefebvre, the Selectboard moved into executive session at 8:26pm. All in favor.

On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre the town will host an ARPA meeting on April 4, 2022 at 6pm. All in favor.

On a motion made by Ms. Ruff and seconded by Mrs.Lefebrve regarding dog licenses. For all pet owners who live on an Orange Town Rd that was closed, a grace period will be provided of one week after their road is officially reopened to file their dog license without penalty. All in favor.

On a motion made by Ms. Ruff and seconded by Mrs. Lefebvre Mrs. Eastman was reappointed a town clerk as town clerk for a term of one year. All in favor.

**Adjournment:**

On a motion made by Ms. Ruff, the Selectboard adjourned at 9:33pm.

Respectfully submitted,

Angela Eastman, Town Clerk

The foregoing is a true copy of the Minutes of the Orange Selectboard Meeting.

A True Record. Attest, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Town Clerk

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