

SELECTBOARD MEETING MINUTES

Monday, January 24, 2022, 5:00 p.m., Orange Town Hall

Present:

Selectboard Members Emily Ruff, Samantha Lefebvre, and Eric Holmgren

Visitors:

Angela Eastman-Town Clerk, John Barnes-Road Foreman, Lee Youngman-Treasurer, David Childs-Town Moderator and Michele Boyer-Resident.

At 5:01 p.m. the meeting was called to order by Chair Emily Ruff

Changes or additions to the agenda:

Ms. Ruff added a discussion regarding support regarding the recent house fire in town and ways to help

Ms. Lefebvre added a discussion regarding holding a BCA meeting to discuss reappropriations

Town Treasurers Report:

AP and Payroll Warrants

On a motion made by Ms. Ruff the payroll warrant was approved as presented. This was seconded by Mr. Holmgren. All in favor.

On a motion made by Ms. Ruff the accounts payable warrant was approved as presented. This was seconded by Mr. Holmgren. All in favor.

Review Current Budget

Ms. Youngman reviewed the current budget with the Selectboard.

Other Business:

a.) Final review for Town Warning

A final review of the Town Warning was presented and reviewed for the Selectboard.

b.) Town COVID protocol

** Public Meeting protocol including Town Meeting

We will hang “masks recommend sign”, a “do not enter sign if you are sick sign”, provide access to masks and hand sanitizer. We will also provide a social distance seating area at Town Meeting.

** Staff Protocol

We will alert the selectboard by email when we will be out sick and follow the guidelines as set forth by the State of Vermont for COVID-19.

**Protocol for potential exposure contact tracing

We will continue to have every visitor to the office sign in with contact telephone name and telephone number

**Office and Town Hall protocol

We will hang “masks recommend sign”, a “do not enter sign if you are sick sign”, provide access to masks and hand sanitizer.

c.) Staff and Selectboard Communications

This was discussed under the town COVID protocol

d.) Appoint Vice Chair of Selectboard

Ms. Ruff made a motion to appoint Ms. Lefebvre as the Selectboard Vice Chair. This was seconded by Ms. Lefebvre. All in favor.

e.) Review Selectboard Rules of Procedure

Ms. Ruff stated that a resident had brought a mistake to the table that the meeting of the Selectboard was written as Tuesday not Monday. This was corrected by Ms. Eastman and signed by all Selectboard members.

f.) Discussion regarding school district voting

Ms. Eastman stated that the school district will be doing their voting by Australian Ballot this year and would like us to do the same. Ms. Eastman stated there will be in person voting as well. Ms. Ruff made a motion to authorize the Town Clerk to send absentee ballots to all registered voters. This was seconded by Mr. Holmgren. All in favor.

g.) 2022 Budget discussion

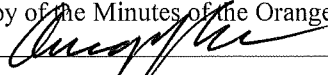
This was discussed amongst the Selectboard members. Ms. Ruff made a motion to approve the General Fund as stated. This was seconded by Mr. Holmgren. All in favor. Mrs. LeFebvre made a motion to approve the Highway Budget with no new truck added but as a separate article on the town warning. This was seconded by Ms. Ruff. All in favor.

h.) Executive Session

At 9:00pm, Ms. Ruff made a motion enter into executive session pursuant to VSA 313a3 the appointment or employment or evaluation of a public officer or employee. This was seconded by Mr. Holmgren. All in favor. At 9:45pm, Ms. Ruff made a motion exit executive session. This was seconded by Mr. Holmgren. All in favor.

On a motion, made by Ms. Ruff the meeting was adjourned at 9:45 pm. This was seconded by Mr. Holmgren. All in favor.

Respectfully submitted,
Angela Eastman, Town Clerk

The foregoing is a true copy of the Minutes of the Orange Selectboard Meeting.
A True Record. Attest,  _____, Town Clerk
