

Orange Selectboard Meeting  
March 22, 2020-5:00pm  
Electronically via Zoom

**Board Members Present:** Emily Ruff, Selectboard Chair, Eric Holmgren, Selectboard Member and Sue Perreault, Selectboard Member.

**Others Present:** Lee Youngman-Treasurer, Angela Eastman-Town Clerk, John Barnes-Road Foreman, Michele Boyer-Town ACO, John McNeil-Resident

**Call to order:**

Ms. Ruff called the meeting to order at 5:00pm.

**Agenda Revision:**

Ms. Ruff would like to add approval of the 3/17/2021 minutes to the agenda.

**Approval of minutes from 3/8/2021**

On a motion made by Ms. Perreault and seconded by Mr. Holmgren the minutes were approved from 3/8/2021 and 3/17/2021 and the motion carried unanimously.

**Public Comment/Guest Appearances**

None were noted except Ms. Boyer would like to discuss recent dog incident. This will be added to new business.

**Treasurers Report**

Ms. Youngman reviewed the accounts payable warrant and the payroll warrant. On a motion made by Ms. Ruff and seconded by Ms. Perreault the accounts payable and payroll warrants were approved and the motion carried unanimously.

Ms. Youngman reviewed the current budget with the Selectboard members.

Ms. Youngman discussed the bid process with the Selectboard members regarding the new equipment purchase. Ms. Youngman is recommending to complete the Community National Bank application for the backhoe. Mr. Holmgren asked staff to provide estimates for a used backhoe prior to finalizing. He said that a quick search of the Nortrax website revealed several used backhoes with low mileage and up to \$60,000 less in acquisition costs. It was decided to have a Selectboard Meeting on Thursday March 25, 2021 at 4:30pm to finalize the purchase of the new backhoe. Ms. Youngman and Mr. Barnes will look for used backhoe prices and other options from the dealer and present them at the Selectboard meeting on Thursday.

Discussion was also had regarding bid policy and bid process and the sale and trade of equipment. Further discussion and creation of further policies regarding this will be revisited earlier.

**Old Business**

The Delinquent Tax Collector position was discussed. Ms. Ruff stated that she had heard back from the Town Attorney, Jim Barlow and it is ok to set the salary as the penalty for delinquent taxes. Mr. McNeil asked for clarification regarding postage and office supplies related to the delinquent tax collector position. It was decided that the town is responsible for the postage. On a motion by Ms. Perreault the Selectboard appointed Mr. McNeil as the delinquent tax collector with a salary being commensurate with the amount of the penalties collected off of delinquent taxes. This will be for a term of 3 years starting April 1st and this was seconded by Ms. Perreault. The motion carried unanimously. Discussion

was had regarding the delinquent tax collector account balance. On a motion by Ms. Ruff, she authorized the treasurer to make a journal entry to move \$1000 into the delinquent tax collector account to avoid fees. This was seconded by Ms. Perreault. The motion carried unanimously.

Discussion was had regarding reclassifying Beard Rd. Ms. Eastman had presented the Selectboard with documents regarding the road classification from the 1950's and concern was had regarding whether or not this was actually completed. The decision was made to reclassify Beard Rd. and Atherton Rd from Class 4 to a legal trail. Ms. Eastman will proceed with sending letters to the homeowners and creating and posting a public hearing. Ms. Ruff made a motion to reclassify Beard Rd. and Atherton Rd from Class 4 to a legal trail. Ms. Perreault seconded. The motion carried unanimously.

#### **New Business**

Discussion was had regarding how the Selectboard would like to have the minutes posted. Ms. Eastman expressed concern about how the Selectboard would like the minutes posted. It was decided that minutes need to be posted within 5 days per state statue, approved minutes will be posted after they are approved by the Selectboard, Ms. Eastman's signature will be included and there will be no timeline to post the approved minutes.

Discussion was had regarding a Sole Source provider list. A list of Sole Source providers was provided by Ms. Youngman. Ms. Youngman will update the Sole Source provider list and attach to the minutes.

#### **Other Business**

Ms. Boyer praised Ms. Eastman for her help with the dog surrender last Friday and stated that "She had my back all the way". She updated the Selectboard on the dog surrender and that the rabies was negative. Ms. Ruff also thanked Ms. Boyer for her work with the pigs and her Health Officer help.

Ms. Youngman asked to revisit the auditor position. Discussion was had regarding this and this will be discussed at the next meeting. Ms. Ruff asked for the financial controls to be distributed to the Selectboard members and for the treasurer to speak to Sullivan and Powers as well.

Ms. Youngman stated that she would like a discussion regarding her term limit as an appointed employee and this will be discussed at the next meeting.

#### **Adjournment**

On a motion by Ms. Ruff the meeting adjourned at 6:31pm and this was seconded by Mr. Perreault. The motion carried unanimously.

Respectfully Submitted,

  
Angela Eastman, Town Clerk