

Town of Orange
Selectboard Minutes
January 14, 2019 6:00 p.m.
Orange Clerk's Office

Members Present: Eric Holmgren, Sue Perreault, Lee Youngman

Others Present: Angela Eastman, John McNeil, Linda Eggleston, John Barnes, Carl Demrow, Amy White and Kevin Wilson.

Eric called the meeting to order at 5:58 p.m.

1. Approved the minutes from December 27, 2018:

On a motion by Eric, seconded by Lee, the board voted to unanimously approve the December 27, 2018 minutes.

2. Agenda revisions if any:

Lee asked to have audit update and possible hire out for next year, delinquent tax function and winter road help were added to the agenda.

3. Review budget and year to date over budget items:

Eric discussed the \$32,000 budget item which was the school generator.

Linda discussed that her and Susan Fortunati have been organizing figures to make sure they are in the appropriate budget categories.

Sue discussed the animal hold budget item.

Lee discussed the Barre Town Ambulance service budget item being \$52,000 being budgeted and to leave it at that number. After the \$52,000 is exceeded we will be billed thereafter.

Lee and Linda discussed putting figures into the budget lines.

Eric discussed that we were not over budget and will balance out.

4. Update on trainings and other concerns for new employees:

Linda discussed having Angela shadow at Corinth Town Clerk to get a feel for how Town Clerk day to day operations work.

Discussion of when to be open 5 days per week will be at the discretion of Angela and will be discussed at a later date.

Discussed raising the budget for training to \$5,000

5. Winter Road Help:

Lee discussed the need for plowing help this winter as Ryan will be out sometime soon as his wife is pregnant. John was given a telephone number of a potential individual to help. If no luck on finding help, we will put an advertisement in the paper. Lee and Sue praised John for excellent plowing this far this season.

6. Audit Review:

Discussion was had by John McNeil regarding audit and that they are working on the 4th quarter. John stressed the importance of having Susan Fortunati still come and help Linda out. Lee discussed the need for having a professional audit done by an outside firm. John discussed that it is still important to have 1 resident auditor. Angela will contact Sullivan and Powers, Fothergill, Segale and Valley and Salvador and Babic for estimates.

7. Review articles for town meeting:

Articles were discussed to be placed at Town Meeting. Angela will input numbers as they come available. Eric will review planning commission numbers on Wednesday as there is a meeting.

8. Review content for town report:

Lee and Eric will write the budget reports and miscellaneous other reports. Lee discussed having Angela call Tom Stuwe to come and be available for a rabies clinic in March. Discussion of whether or not the school report should be in our Town Report or separate. Angela will contact Chris Locarno and get an update.

9. Delinquent Taxes:

Sue talked to Mary Claflin and she stated that she will continue on for 1 more year.

10. Review accounts payable warrants:

Lee, Sue and Eric reviewed warrants and signed them.

On a motion by Eric and seconded by Linda, the board voted unanimously to adjourn at 7:27 p.m.

Next meeting will be held on January 24, 2019 at 6:00pm to follow up on Town Report.

Respectfully submitted by Angela Eastman.