

**Town of Orange Selectboard Meeting Minutes - Draft
March 14, 2016 6:00 p.m.**

In attendance: George Wild, Dustin Comstock, Eric Holmgren, Kathie Felch, Lynn Craig, Paula Russell, Sam Punchard, Doug Newton.

Town Clerk Kathie Felch opened the meeting at 6:00 p.m. She welcomed new board member Eric Holmgren and asked how the training went for new Selectboard members. Eric informed it was a good class. Kathie asked the board to nominate a Chairman for the Selectboard. George made a motion to nominate Dustin Comstock for Selectboard Chair for a 1 year term and Eric 2nd the motion.

George made a motion to reappoint all officers for the ensuing year the same as last year with the exception of adding Sylvia O'Brien to the Recreation Committee and eliminating the following positions. Eric 2nd the motion.

**Road Commissioner – George Wild
Road Foreman – John Barnes
Civil Defense/Emergency Preparedness – Dustin Comstock
Service Officer – Kathie Felch
Pound Keeper – Random Rescue
Central VT Regional Planning Representative – George Malek
Economic Development Representative – George Malek
Energy Coordinator – Dustin Comstock
Health Officer – Lee Youngman
Central VT Transportation Advisory Representative – Lee Cataneo
Solid Waste Management District Representative – Lee Cataneo
Green Up Chair – Kathie Felch
Recreation Committee – Ginny, Mike & Bonnie Raboin
Sylvia O'Brien
Inspector of Wood – Eliminated
Tree Warden – Eliminated
Weigher of Coal – Eliminated
Fence Viewers – Eliminated
Deputy Health Officer – Eliminated**

George made a motion to approve the Minutes of the February 8, 2016 meeting Dustin 2nd the motion.

George made a motion to approve the Minutes of Town Meeting March 1st 2016 and Dustin 2nd the motion.

Kathie added the following items as agenda revisions. Two Way Radio for Town Office and the accumulation of tires at the John Sousa residence.

Kathie explained that the two way radio in the town clerk's office stopped working. Joe from Pikkcom had given us a loaner refurbished radio. If we wish to purchase this one it would cost \$500, or he can get us a new one for a list cost of \$788 with a municipal discount of \$236.40 for a total of \$551.60. However, since the school is no longer going to be using the busses after the school year and the busses will be sold Chris Locarno advised that the radios would be taken out and turned over to the town. Therefore, Joe from PikeCom has offered to loan us the current refurbished radio until June when school lets out for \$100.00. The board discussed this and Dustin made a motion to keep the loaner and pay the \$100 until we obtain the other radios from the school. George 2nd the motion.

Kathie explained that we have had complaints of hundreds of tires being brought onto John Sousa's property and explained that she has discussed this with Lee Youngman (Health Officer) and since there is no public health threat there was nothing she could do to stop it. The board discussed this further and as the town has no tire

ordinance and it not a public threat they don't have any way to stop it either. George made a motion to table this discussion until further research is done and will discuss again at the April meeting. Eric 2nd the motion.

George made a motion to adopt rules of procedure (Roberts Rules) and Eric 2nd the motion. Dustin made a motion to set the schedule for regular monthly meetings at the 2nd Monday of the month @ 6:00 p.m. George 2nd the motion.

The board passed over agenda items 6, 7, and 8 as other parties were not present yet.

The board reviewed and signed the Road & Bridge Standards and Financial Plan for Highways. They also discussed the Local Emergency Operations Plan. Kathie will update this and present to the board at the April meeting.

Kathie explained that due to the recent death of Margaret Richardson and the family is in the process of settling the estate now would be a good time to approach the family about purchasing an additional acre of land along the roadway at the Town Garage next to our fuel pump as the line is currently very close. The board agreed and asked Kathie to contact the family to see if this is something they would agree to.

Paula Russell our Animal Control Officer and Sam Punchard from Random Rescue arrived and they discussed our current issues with Animal Control and some possible solutions. Paula will work up a full proposal and forward to Kathie. Dustin made a motion to table this for 10 days and then the board will review her proposal for Animal Control. George 2nd the motion.

Doug Newton arrived and explained the process to move forward with the Manning Road Bridge project. The Grant paperwork, survey, designs, and plans are all complete. The town will be responsible for buying the structure through Contech. It will take 3 weeks for the bridge parts to arrive. They will deliver the bridge pieces. Contech will send a crew to assemble or the town can ask the contractor to give a price for assembly. An ad will be published in the Times Argus, Washington World and various websites for contractors to bid. We will hold a mandatory pre-bid meeting at the site on April 25th at 10:00 a.m. where the final plans from Chase & Chase will be handed out. Sealed bids will be due to the Town Clerks Office by 1:00 p.m. on May 9th and will be opened in public at the Select Board meeting. Doug will confirm with Chase & Chase on this time frame and let us know if there are any problems. Doug will also co-ordinate with Pat Ross regarding the stream, the work has to be performed between July and October. The board wants to have an 8/15 completion date.

The board reviewed & signed the grant agreement for Manning Road.

The board approve payroll & accounts payable warrants.

The board discussed the annual road posting and explained that the vehicles that cause the damage are the single axle vehicles that we can't restrict so they are not going to post the roads this year.

George reviewed and signed the Fleet Permits

The board discussed the email from Linda Labrie regarding the possibility of selling our 2 older trucks. One truck is used by our seasonal employee as needed and it is also used as a backup if one of the other trucks has to be serviced. The other truck is used for hauling our chloride/water tank and trailer. The town does not own a pickup truck and the other trucks are too big to pull it around. At this time the board will not be selling any trucks.

The Next Meeting will be April 11, 2016 at 6:00 p.m. and George will perform an evaluation for John Barnes. John will perform one for Mark Little prior to that date and discuss raises for them at the next meeting.

George made a motion to adjourn the meeting at 7:32 p.m. and Eric 2nd the motion.

Attest: Lynn Craig, Assistant Town Clerk