

Town of Orange Selectboard Meeting Minutes - Draft
February 8, 2016 6:00 p.m.

In attendance: Ron Tallman, George Wild, Dustin Comstock, Kathie Felch, Lynn Craig, John McNeil, Amy White.

- 1. George made a motion to approve the minutes of January 11, 2016 with no changes and Dustin 2nd the motion.**
- 2. The only agenda revision was to move onto item # 4 and come back to item # 3 since the auditors were present.**
- 3. The board discussed the invoices & Animal Control Contract with Barre Town. Ron will discuss the invoices with Jeff Blow of Barre Town Select Board Chair since they go back as far as July 2015 and George made a motion to table the signing of the contract until after Ron's discussion with Jeff to work out an agreement. Dustin 2nd the Motion. Kathie will also continue to discuss with Paula the possibility of contracting directly with her. The board also requested that Kathie send a bill to the owner for the expense of the multiple calls with regard to the sheep.**
- 4. The Auditors (John McNeil and Amy White) presented two policies (Financial Policy & Purchasing Policy) that they have been working on and discussed the importance of them to protect the town. George made a motion to accept the policies as written and Dustin 2nd the motion all board members signed the policies. The board also asked the auditors to draft a Delinquent Tax Policy and work with Mary Claflin to finalize it and Kathie will work on the auditors policy.**
- 5. The board reviewed the revised quotes from Martineau Electric for the additional lighting at the town garage. George made motion to approve the \$2,700 for the lighting outside and in bay # 3. Dustin 2nd the motion.**
- 6. The board reviewed the photos of junk cars blocking the turnaround area for our plow truck on Senecal Road and advised Kathie to draft a letter to all land owners and George will sign it and then send them certified mail.**
- 7. The board discussed the loan for new Loader total bid was \$137,400 less \$2,500 for removing the spare tire. We will be getting \$20,000 for the sale of the old loader, \$80,000 from the Equipment Savings and \$10,000 from the Equipment Payments. Dustin made a motion to have Kathie work on the loan paperwork with People's Bank and have ready for the board to sign off on during the meeting on the 25th for an amount not to exceed \$25,000 and George 2nd the motion.**
- 8. Kathie explained the gift of \$8,000 left to the town by Margaret Richardson with the intention to erect and maintain a gazebo at the Town Hall. The board advised to form a committee to determine the specifications and make a presentation to the board at a later meeting.**
- 9. The board reviewed the plans for the Manning Road Bridge project from the Engineer on the project Doug Newton. The bid should include assembling the unit on site both by the contractor and the company sending a crew out. The Town will buy the Bridge and our road crew will unload it. The road crew will complete the rest of the ditch work after completion and we will apply for a Better Back Road Grant to complete the Stone Line Ditching.**
- 10. Reviewed the hazard mitigation plan and all recommendations have been completed but the Generator and OCS Red Cross Shelter. Kathie will discuss further with Chris at the Supervisory Union and then get the grant paperwork together prior to the April 8th Deadline.**
- 11. The Board reviewed and signed all Payroll & Accounts Payable warrants**

- 12. The Board reviewed the Town Report Proof and Town Meeting Warning and we are prepared for Town Forum on February 25th, 2015 at 6:00 p.m. at OCS.**
- 13. Other Business:**
 - Eastman Road Hydrant – Signs & Lolli columns need to be installed. Dustin has the signs and Mike putting stones in.**
 - Culvert Thawer – consider purchasing a trailer. The Board reviewed the details of a trailer that John found at Tractor Supply for \$549.99 + Wheel hitch. George made a motion to approve the purchase not to exceed \$650.00 Dustin 2nd the motion.**
 - EMS monthly report Ron reviewed and all looks fine.**
 - Sign fleet permits – Ron signed all permits.**
 - Review revised solar farm proposal – Reviewed the new plans and all took copies.**
- 14. Next meeting – Town Forum February 25, 2015 at 6:00 p.m. at OCS**
- 15. Next monthly meeting March 7, 2016**
- 16. George made a motion to adjourn at 7:40 p.m. and Dustin 2nd the motion.**