

**TOWN OF ORANGE**  
**P.O. BOX 233 EAST BARRE, VT 05649**  
**802-479-2673 [www.orangevt.org](http://www.orangevt.org)**

November 2, 2016

BOARD OF CIVIL AUTHORITY  
MEETING Minutes 5:00 P.M.

DRAFT

Members Present:

Francis "Fred" Kidder, Sue Perreault, Dean Smith, Tina Otis, Dustin Comstock,  
Eric Holmgren

Others Present:

Kathie Felch, Lynn Craig

Fred Kidder opened the meeting at 5:06 p.m.

1. Review the additions/deletions to the Voter Checklist  
The board reviewed the changes since the Primary Election and had no concerns or questions.
2. Appoint 2 members to deliver sick ballots on Election Day  
Dustin and Tina were appointed to deliver sick ballots on Election Day. The delivery time will be between 5:30 and 7:00 p.m. if there are any requests made.
3. Appoint Assistant Election Officials  
Tina, Dustin, Sue and Eric were appointed for the evening count. Dean and Francis will be there to cover the lunch hour. Fred may not be able to make it due to surgery but Dustin will be the backup if needed.

4. Appoint Assistant Election Officials who can work between 11 a.m. – 1p.m. Appoint 3 Assistant Election Officials to work from 6:30 – 9:00 p.m. on November 8th.

Item 3 shows the hours the appointed officials will be working.

5. There will be a brief training at the end so that we are all counting and tallying ballots the same way on Election night.

Kathie told the board they would be counting in stacks of 50 and showed a sample of a ballot and how to record them on the tally sheets.

On a motion by Eric seconded by Sue the board voted to adjourn at 5:20 p.m. Fred asked the board to stand and say the pledge of allegiance before the Board of Abatement meeting.

## BOARD OF ABATEMENT MEETING MINUTES

1. Consider an abatement of penalty, interest and taxes for Phillip Zeller of 1037 U.S. Route 302.

Kathie explained that Phillip is able to pay his taxes but is now unable to pay on the due dates due to a hardship. He is able to pay \$125.00 per month year round. After discussion the board agreed to allow him to pay the \$125.00 per month year-round and wipe off any penalties and interest accrued.

2. Consider an abatement for Jeffrey Depalma on prior year taxes based on an error the Listers found.

After discussion the board agreed that Depalma should receive an abatement of \$600.00 and directed Kathie to pay his 2017 taxes from that \$600.00 and refund the rest back to Depalma.

Other Business:

Kathie showed the board an Abatement Hearing Request for that she modeled after the Town of Barre's policy so in the future all abatement requests are using the same criteria and will make it easier for the board to read and make a decision. The board agreed that was a good idea going forward for any future requests for Abatement.

On a motion by Dean and seconded by Eric the board voted to adjourn the meeting at 5:35 p.m.

Attest,

Kathie Felch  
Town Clerk/Treasurer